



Black Hills Pediatrics, L.L.P.

2905 5th Street, Rapid City, SD 57701

P) 605-341-7337 F) 605-341-2447

www.blackhillspediatrics.com

Insurance Policy

Private Commercial Insurance:

For your convenience, the clinic will send an insurance claim form to your primary insurance company. To file your insurance, each patient must sign a lifetime authorization form. You must provide the insurance company name, address, group and policy numbers, policyholder's date of birth, effective date of coverage, whether your plan is single or family coverage, amount of co-pay, and amount of deductible.

It is **YOUR** responsibility to know if the physicians, allied health professionals, or outreach providers of Black Hills Pediatrics, L.L.P., are in your insurance network. It is also **YOUR** responsibility to know your insurance coverage, deductible, and copay.

Please inform the clinic if your insurance company requires pre-admission certification for hospitalizations or pre-certification for procedures and/or tests. Failure to do this may cause a reduced reimbursement by your insurance company.

Should there be any changes to your insurance coverage, please notify the clinic so your insurance claims may be filed correctly. However, you are responsible for the payment of your account regardless of your insurance coverage.

Medicaid:

Please bring your child's Medicaid card to each visit to verify the correct insurance number. If your child has not received his/her card, please contact the Department of Social Services to get a temporary printout confirming eligibility. It is the policy of Black Hills Pediatrics, L.L.P., not to provide services for children whose parents make the decision not to vaccinate.

Please inform the clinic of any other insurance coverage that your child may have in addition to Medicaid. If your child's PCP is **NOT** a physician at this clinic, you **MUST** bring a referral card from your child's PCP, or your appointment will need to be rescheduled. If your child's PCP is a physician at this clinic, you must call for prior authorization before being seen at another clinic. For certain services, such as emergencies, dental and optometric care, authorization is not necessary.